

Price : Rs. 20/-

(To be paid alongwith Eligibility Fee)

Affix
Photograph
of Foreign
Nationals &
U.P. Boards
Students

UNIVERSITY OF MUMBAI



For Office Use Only

Fee Receipt No. _____

Date _____

No. of Provisional Statement of
Eligibility _____

Eligibility Case No. _____

Academic Year _____

(For conditions regarding equivalence of examinations please see volume I, University Handbook
Part II, 1968, pp. 177-232 as amended)

APPLICATION FOR PROVISIONAL STATEMENT OF ELIGIBILITY

1. Name of the candidate in full } Shri/Kum./Smt. _____
(in Capital letters beginning (SURNAME) (FIRST NAME) (FATHER'S/HUSBAND'S NAME)
with Surname). } (Nee : _____)
2. Nationality _____ Passport No. _____
3. Address for correspondence _____
E-mail : _____ (Mobile No. _____) (Tel. No. _____)
4. Permanent Address _____
5. Class to which admission is sought _____
Name of the College/Institution/ }
Department to which admission is sought }
6. Particulars of Examination passed by the candidate on the basis of which the provisional statement of eligibility is sought.
 - (a) Full and correct name of the examination passed _____
 - (b) Full name of the University of Examining Body }
that conducted the qualifying examination }
 - (c) Year and Month of passing }
the qualifying examination }
 - (d) Medium of instruction and Seat No. or } _____ ()
Roll No. at the qualifying examination }
 - (e) Medium of Examination _____
 - (f) Subjects with which the applicant }
passed the qualifying examination }
 - (g) Division/Class/Grades/Credits obtained _____
 - (h) Name and address of the College/ }
School through which he/she appeared }
 - (i) E-mail address of the University/College/Institution _____
 - (j) Website of the University/College/Institute _____
7. Year and Month of passing the Matriculation/ }
S.S.C./Cambridge School Certificate/Indian School }
Certificate/High School examination with the name }
of the University or Examining Body. }
8. Year and Month of passing the pre-University/ }
Higher Secondary Examination with the name of }
the University/Board. }
9. Year and Month of passing the Intermediate/ }
pre-Professional/Higher School Certificate examination }
with the name of the University/Board. }
10. Year and Month of passing the graduation or any }
other examination with the name of the University. }

I have noted the necessary certificates required for confirmaiton of eligibility and undertake to submit the same to the Registrar's Office through the Head/Principal of the Institution/College joined by me in this University before the close of the first term.

Date _____

Signature of the candidate _____

Fee for Provisional Statement of Eligibility

The Fee prescribed for the provisional statement of eligibility in case of students migrating from University in the State of Maharashtra is Rs.200/- and in case of other the fee is Rs.300/- (fee for the Foreign Nationals is Rs.730/-). If the application is sent by post the fee for Provisional Statement of Eligibility and the price of Rs.20/- for this application should be sent alongwith it by means of Bank Drafts drawn in favour of the Finance & Accounts Officer, University of Mumbai, Mumbai 400 032.

Foreign students are required to send the fees by means of Bank Draft (in Indian currency) drawn in favour of the Finance & Accounts Officer, University of Mumbai, Mumbai 400 032. Cheques are not accepted.

Fee for the Provisional Statement of Eligibility is accepted between 11.00 A.M. to 1.00 P.M. and 1.30 P.M. to 2.30 p.m. on weekdays except Second and Fourth Saturdays and Sundays of Month.

IMPORTANT INSTRUCTIONS TO CANDIDATES

The application must be accompanied by the Prescribed fee and the necessary certificates in original and a photo copies of each. A provisional statement of eligibility can not be issued to a student unless he/she has passed the qualifying examination and produces the necessary certificate in original.

The statement of marks and other certificates, required to be produced by the candidates must have been Signed by the Registrar of the University or by the Secretary to the Examination Board concerned. Certificate from the Principals or the Heads of the institutions through which the candidates had appeared for the respective examinations may be accepted as valid, provided the same indicate the name of the University to which the college is affiliated.

Application for the provisional statement of Eligibility should be accompanied with the necessary certificates in original and a photo copy of each and the prescribed fee for the Provisional Statement of Eligibility.

A Provisional Statement of Eligibility will be issued to the student at his **own risk** if he is found prima facie eligible for admission and on condition that he submits to the Registrar's Office through the Head/Principal of the Institution/college joined by him in this University the necessary certificates in original together with a typed copy of each for confirmation of his eligibility before the close of the academic term in which he is provisionally admitted to this University.

The Provisional Statement of Eligibility issued for the purpose of seeking admission to this University in a particular year will not be valid for the purpose of seeking admission in the following years.

The fee paid for the Provisional Statement of Eligibility will not be refunded if a Provisional Statement of Eligibility is issued to the applicant **in case no such provisional statement of eligibility is issued by the University for any reason one half of the said fee will be returned.**

Admission to the University Departments and/or constituent colleges or this University are made by the Heads of respective Departments and/or the Principal of the constituent colleges concerned. The University does not undertake to arrange admissions or accept any responsibility for admission either to a University Department or constituent college.

The Provisional Statement of Eligibility does not assure the holder of a seat in this University. **It on declares students eligibility for admission to the course of study in this University.**

A student seeking admission to this University has to approach the Principal of the college which he wishes to join in the matter of his admission and for other relevant information relating to tuition fees, host accommodation, courses of study etc.

The University does not recognize foreign examination on a regular basis but application of persons desirous of seeking admission to this University on the basis of qualifications obtained in foreign countries are considered for admission to this University on merits of each individual case. For this purpose passing certificates transcripts of record and copy of the syllabus containing the details of the courses of study pursued in the various subjects at the examination passed by the applicants (duly countersigned by the High Commissioner of India in the country or the officer authorised by him) and standard of passing laid down in the examination should be forwarded to this office well in advance. In case the certificates or transcripts are in a language other than English, an English translation of the same, duly certified by the competent authority should be sent.

The University does not have any bursaries or scholarships which can be offered to foreign students.

It is important for a student coming to this University from another country to note that he should come unless he has a definite offer of admission and is also assured of all other facilities such as host accommodation etc. which he may need.

The production of a provisional statement of eligibility is a condition precedent in the admission of a student to a Department or constituent college or a constituent recognised institution in this University as required by the provisions of Ordinance 111 which is reproduced below and if a student is admitted without such a provisional statement of eligibility **his admission shall be invalid** :—

O.111.—A student from another University, or Board of Secondary or Intermediates Education or any other Statutory examining body seeking a admission to the University shall apply to the Registrar for a statement of eligibility and except in the case of students from the Universities in the State of Maharashtra, who shall be required to pay fee of Rs. 200/- only and for out of Maharashtra State pay a fee of Rs. 300/-. (Fee for the Foreign Nationals is Rs. 730/-). The Registrar may issue a provisional statement of eligibility if he is satisfied that the applicant is prima facie eligible for admission to this University. On production of such a provisional statement of eligibility a student may seek provisional admission to this University at his own risk, and on condition that he submits to the Registrar's office through the Head/Principal of his Institution/College the necessary certificate in original together with a typed photo copy of each for confirmation of his eligibility before the close of the academic term in which the student is provisionally admitted to the University. No student from another University shall be admitted to any institution maintained by or affiliated to the University except on production of a provisional statement of eligibility issued by the Registrar.

The fee paid for the provisional statement of eligibility shall not be returned if a provisional statement of eligibility is issued to the applicant. In case no such provisional statement of eligibility can be issued by the University for any reason one-half of the said fee shall be retained by the University and the other half shall be returned.

Provided further that if the Management Council satisfied that the delay on the part of a student to apply for provisional statement of eligibility was not due to any fault of his **on they may when granting** the eligibility direct that it shall have retrospective effect from the date on which the student commenced to attend the institution to which he applied for admission so that the day on which he kept attendances before issue of the statement of eligibility can be taken into account for the purpose of Ordinances 119 and 120.

Ordinance 113 which governs the admission of students from other University and Boards to this University is as under :—

O.113. :—No student from another University or a Board of Secondary or Intermediate Education or other examination Body seeking admission to this University shall be admitted to a College affiliated to this University after the expiry of one month from the date of commencement of any term. Provided, however, that if the Principal of a college is satisfied that there was sufficient reason for delay on the part of a student seeking admission as aforesaid, he may admit the student to the college notwithstanding the expiry of one month, if the Principal has reason to believe that the student would be able to keep the necessary attendances prescribed by the Ordinances for the class to which he seeks admission.

Admissions are made at the commencement of the academic year. The arrangement of terms in the various Faculties will be notified every year under ordinance O.116 of the University of Mumbai.